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PROCEDURES REGARDING DISPENSING OF MEDICATION

The following procedures for the use of medication in school have been established with your child's safety and welfare in mind.

Medication, both prescribed and over-the-counter, may not be brought to school unless absolutely necessary. If it is crucial for your child to take medication during the school day, please use these guidelines:

1. Students are NOT permitted to possess prescription medication or over-the-counter medication at any time during the school day or at school activities/functions.
2. Students are permitted to carry asthma inhalers after submitting written authorization from the physician, parent/guardian, and school nurse.
(Please refer to the "Authorization for Carrying Asthma Inhaler By Student")
3. A parent/guardian MUST personally deliver and pick up medication by bringing the medication to the school nurse, health room aide, or building administrator or secretary.
4. All medication MUST come to school in the original container. This also applies to inhalers for allergies/asthma and medication for use in Pulmo-Aide machines, which are available in the Health Room.
5. Medication MUST be accompanied by an "Authorization for Medication" form signed by the parent/guardian and physician, including instructions on administration and side effects of the medication. Verbal authorization is unacceptable.
6. A physician's authorization is not required for administration of over-the-counter medications except in the case of herbal supplements and/or vitamins.
7. It is the student's responsibility to go to the Health Room for the medication at the appropriate time.

**ANY MEDICATION THAT IS NOT BROUGHT TO SCHOOL BY A PARENT/GUARDIAN
AND NOT LABELED AS DESCRIBED ABOVE
WILL NOT BE ADMINISTERED.**