

St. Ann School Remote Learning Plan

This year, you can expect the same quality educational experience from St. Ann School that will be focused on student success. Whether a student's classroom is more traditional through In-person learning or at home in a remote environment, we remain committed to our mission to educate the whole child spiritually, academically, and emotionally.

What is a remote learning plan?

- ▶ A **remote learning plan** lays out the full strategy for how to move classes online. It will serve as the guide for the school staff and explains both the logistics of how to conduct classes online and how to communicate the **plan**.

Type: Synchronous Learning

- ▶ What is synchronous learning?
 - ▶ Online distance learning in real time.
 - ▶ Forms of education, instruction, and learning that occur at the same time, but not in the same place.

Who can participate?

- ▶ Any current student whose family does not feel comfortable having them return to the in-person learning environment.
- ▶ Any student who may need to quarantine for an extended period of time. (2+ weeks)
- ▶ A student whose family chooses the remote learning option understands that their child will not be permitted to switch options until progress reports are issued or until the end of the trimester.
- ▶ If a switch is made the student is then expected to continue with that option for the remainder of the school year.

How will this be done?

- ▶ Teachers will be using a device to stream live from the classroom. Each teacher will have one set “classroom link” and students will dial in “live” to each classroom.
- ▶ Classroom lessons will not be recorded.
- ▶ Students will engage in live direct instruction in subjects taught by the classroom teacher.
- ▶ Students will also engage in lessons taught by the special area teachers.
- ▶ Students using the remote option will join the class during normal school hours 8:20-3:00.
- ▶ Students will be provided with a daily schedule to follow which will include lunch and breaks.

What Technology Will I Need?

- ▶ Students in grades 4-8 will have a school issued Chrome Book available to them.
- ▶ At this time remote learning students in grades K-3 will be responsible to provide their own device.
- ▶ A signed Acceptable Use Policy and Chrome Book Policy will be required of all students participating in the remote learning option.
- ▶ A solid internet connection is recommended to avoid possible interruptions in video. This internet access is required for the entire school day.
- ▶ If at some point internet connection is lost please notify the school office immediately.
- ▶ Remote learning students will receive their text/workbooks prior to the start of the school year. Remote learning students in grades 4-8 will receive their Chrome Books at this time as well.

Academic/Behavioral Expectations

- ▶ Students will report to school every day 8:20-3:00 in their school uniform.
- ▶ Students will follow the class schedule and report to each class on time.
- ▶ Students are expected to handle themselves in the same manner they would in the school classroom.
- ▶ Students will be held to the same timelines and due dates as the in-person students. Classwork and homework should be submitted via Google doc, screen shot, etc.
- ▶ Students are expected to come to class prepared with textbooks, worksheets (that will be sent by the teacher ahead of time) and any other required materials.
- ▶ Tests will be completed with the rest of the class via the classroom link with documents provided by teacher.
- ▶ It is the students responsibility to make the teacher aware of any questions or if help is needed.
- ▶ The students' notes, classwork and workbook pages will be completed along with the class and students can provide screen shots of completed work if need be.

Student Absence

- ▶ Parents should be sure to email the teacher and contact the school office to report your child's absence prior to the start of the school day.
- ▶ Students who are not logged on by 8:30 will be considered absent.
- ▶ Students will receive missed classwork and homework from their teacher. Please reference the Parent/Student handbook for the complete homework policy.
- ▶ Live stream lessons will not be recorded.
- ▶ In the event a student is absent and misses a test, arrangements will need to be made with the teacher for test make up.

Parent Responsibilities

- ▶ Parents should be sure to email the teacher and contact the school office to report your child's absence prior to the start of the school day.
- ▶ Parents should be sure their child is in proper uniform, at a desk, with no distractions during class time.
- ▶ Parents should be sure to help print out any papers students may need.
- ▶ A signed Acceptable Use Policy and Chrome Book Policy will be required of all students participating in the remote learning option.
- ▶ Parents must sign the remote learning agreement.
- ▶ Parents should be sure to communicate with teacher or staff to discuss any problems or concerns.

Privacy/Confidentiality

- ▶ During the direct instruction the camera will remain focused on the front of the classroom with the teacher/smart board as the main focus.
- ▶ **CONFIDENTIALITY NOTE:** The remote classroom is for the sole use of the intended recipients. The remote classroom may contain information that is privileged, confidential, or otherwise protected from disclosure. Any unauthorized use, disclosure or distribution is prohibited. The remote classroom may not be recorded at any time.